## Instructions/Procedure to join 7th AGM of Padma Bank Limited (Virtual on Digital Platform) to be held on Wednesday, 23December 2020 at 5: 30 pm.

- 1. The 7th Annual General Meeting of Padma Bank Limited will be held on online digital platform through simultaneous Video and Audio Conferencing. Please dial **09666716612** to join 7th AGM of Padma Bank Limited (Virtual on Digital Platform) to be held on Wednesday, 23December 2020 at 5: 30 pm. We encourage the Members to join into the system at least 30 minutes prior to the meeting start time of05:30 pm hours (Dhaka time) on 23December 2020. Please allow ample time to login and establish your connectivity and complete identity verification and other authentication formalities. The virtual meeting will start at 05:30 pm hours (Dhaka Time);
- 2. For identity verification Members are required to provide following information:
  - a. Father's Name
  - b. Mother's Name
  - c. Date of Birth
  - d. Registered Address as per record of the Bank
  - e. NID/Passport/TIN Number;
- 3. Members are required Following Device(s) to join the AGM (7th)
  - a. Smart Phone with Internet Connectivity
  - b. Computer/Laptop with Internet Connectivity;
- 4. All respected Shareholders' are requested to kindly complete the Registration Process prior to joining the AGM. At the end of the Registration Process, you shall be given a unique Access Code, kindly write down this code as it may be used to reconnect to the conference in the event you are disconnected from AGM due to call drop.
- 5. In case any technical difficulty arises, Padma Bank has arranged an alternative Digital AGM Platform. We will immediately send a link/URL [via SMS, via What's app, Viber, if any] of the Alternative Digital Platform and you may reconnect using your name and unique Access Code.