



WE ARE HIRING

CAREER OPPORTUNITY at PADMA BANK LIMITED

Position: Chief Financial Officer (CFO)

Padma Bank Limited, an emerging private commercial bank is currently progressing through transformation and strategic change management with an aspiration to become a leading banking financial institution within the next 3-5 years. The bank's strength lies in its equity foundation, where 68% of the equity is held by 4 Nationalized Commercial Banks and 1 Nationalized Financial Institution ie. Sonali Bank Limited, Janata Bank Limited, Agrani Bank Limited, Rupali Bank Limited and Investment Corporation of Bangladesh. Bank has 60 Branches, 8 Sub Branches, 5 Islamic Banking Windows, 7 Agent Banking Centres focusing in Corporate, SME and Retail Banking which are ably supported by a state of the art Core Banking System. The bank has also embarked on its journey towards Digital Transformation and Centralization to convert into a Smart and technologically advanced banking platform, with strong Governance, Compliance and Risk Management focus.

The bank is currently looking for the position of **Chief Financial Officer (CFO)**, who will be assisting and spearheading the transformation and change management agenda of the bank as the Chief Financial Officer (CFO).

Duties/Responsibilities:

- Drive the company's financial strategic planning
- Designing the financial strategic fundamentals for sustainable growth
- Preparation of annual budget and budget monitoring
- Preparation of Profit and Loss, Balance Sheet and all Financial Statements
- Periodic monitoring of Financial KPIs of the bank and appropriate forecasting
- Design and present plans pertaining to achievement of Financial KPIs in coordination with all Business and Support Function Stakeholders
- Cost control, cost rationalization, optimization and inputs on productivity
- Proper Management of the Bank's accounts payables, receivables and cash flow
- All regulatory compliance and reporting related to Finance and Accounts portfolio
- VAT and TAX Compliance
- Coordination with Regulatory and all other statutory stakeholders
- Design and present plans for equity and capital mobilization and capital structuring
- Lead a team of Finance professionals

Required Skills/Abilities:

- ⊙ Excellent verbal and written communication skills.
- ⊙ Excellent interpersonal and conflict resolution skills.
- ⊙ Excellent organizational skills and attention to detail.
- ⊙ Strong analytical and problem-solving skills.
- ⊙ Strong supervisory and leadership skills.
- ⊙ Strong technical skills on Financial Analysis with mathematical orientation
- ⊙ Knowledge of and experience with varied Technology Driven Finance and Accounts Software including core banking system.
- ⊙ Proficient with Microsoft Office Suite or related software and technology surround system.

Education and Experience:

- A post graduate from highly acclaimed Public/Private Local/International Universities preferably holds a Masters/MBA in Finance/ Accounting and simultaneously holds FCA/FCMA professional certification.
- A minimum of 10+ years of Finance and Accounts experience, with at least five years of executive experience as Unit Head/Department Head/Head of the Division, preferably in Banking Financial Institutions.
- Should possess strong and in-depth understanding across all sub-functions of Finance and accounts.

Application and review process:

Interested candidates who meet the above requirements and are ready to take the responsibilities and challenge are requested to apply with a recent passport size photograph through email: hrd@padmabankbd.com or hardcopy to **HRD, Padma Bank Limited, Corporate Head Office, Lotus Kamal Tower-2, Level 5, 59 & 61, Gulshan South Avenue, Gulshan-1, Dhaka-1212** by mentioning the position applied for latest by 26th February, 2023.

Short listed candidates would be called for personal interviews at the Corporate Head Office through panel of interviewers.

Job Grade and remuneration shall commensurate with experience, qualification and suitability of the candidate.

Padma Bank Limited reserves the right to accept or reject any application without assigning any reason whatsoever.

**Human Resources Division
Padma Bank Limited
Corporate Head Office**

পদ্মা ব্যাংকঃ সরকারি সোনালী ব্যাংক, জনতা ব্যাংক,
অগ্রণী ব্যাংক, রূপালী ব্যাংক এবং আইসিবি'র মূল মালিকানায় পরিচালিত

